



39th District Agricultural Association

**Calaveras County Fair
&
Jumping Frog Jubilee**

**Audio Proposal and Service
Request for Proposal
RFP Number 23-100**

Contact Person: Laurie Giannini, CEO-Fair Manager

Telephone Number: 209 736-2561 ext. 5

Laurie Giannini is the only authorized person designated by the fair to receive communication concerning this RFP.

Please do not attempt to contact any other person concerning this RFP.

Oral communications from fair officers and employees concerning the RFP shall not be binding on the fair and shall in no way excuse the bidder of obligations as set forth in the RFP. Only questions concerning the technical requirements of the RFP will be answered concerning this RFP.

Date Issued: September 29, 2022

Background

The 39th District Agricultural Association strives to produce the Calaveras County Fair & Jumping Frog Jubilee, which preserves, promotes, and showcases agriculture and the traditions of Calaveras County, and maintains a dynamic and profitable year-round facility known as Frogtown. The Frogtown consists of a mere 71-acre parcel and operates as a multi-purpose, multi-functional, year-round facility accommodating a variety of interim events. Regarded as a premier venue in the Mother Lode attracts some of the best festivals in the Gold Country as well as many other events throughout the year, including livestock shows, wine shows, home and recreation shows, business expos, conferences, weddings and receptions, motorcycle, and bike rallies, camping groups, and much, much more.

For more than 100 years, the annual Calaveras County Fair has entertained thousands of guests daily and employed up to 500 seasonal staff during the 4-day event. With annual attendance of over 40,000 visitors to the Fair, Angels Camp, and the communities throughout Calaveras County share in the economic vitality derived from the Calaveras County Fair. The Calaveras County Fair brings economic, social, educational, and cultural resources and provides lasting impressions on Fairgoers. While agriculture is the heart of the Fair, it's the diverse entertainment that typically draws Fairgoers through the gates. Known as one of the homes of the Jumping Frog, the Calaveras Country Fair takes much pride in the overall dynamics and diversity of the entertainment, the aesthetics and cleanliness of the grounds, as well as the vast educational and innovative exhibits that are showcased throughout the Fair each year. The annual fair is the third weekend in May.



DEFINITIONS

BIDDER

The individual, company, organization, or business entity submitting the proposal in response to the Request for Proposal.

39th DAA

Refers to the 39th District Agricultural Association which is an Agency of the Branch of Fairs and Expositions, Department of Food and Agriculture of the State of California and is not a local agency of government.

F&E OR BRANCH

Refers to the Branch of Fairs and Expositions, Department of Food and Agriculture, which is an agency of the State of California overseeing the activities of District Agricultural Associations and County and Citrus Fruit Associations.

F&E is located at:

1010 Hurley Way, Suite 200
Sacramento, CA 95825

DGS

Refers to the Department of General Services, State of California located at:

707 Third Street
West Sacramento, CA 95605
Attention: Office of Legal Services

EVALUATION & SELECTION COMMITTEE

Hereinafter referred to as “committee”

Committee chosen by the 39th DAA to evaluate and score proposals received.

RFP

Request for Proposal

RESPONSIVE

Proposals that are timely, meet the proper format required for submittal of the proposals, and provide the required information pursuant to the criteria outlined in the RFP will be considered “responsive”

GENERAL INFORMATION

REQUEST FOR PROPOSALS (RFP)

The Board of Directors of the 39th District Agricultural Association, a State Agency, at Angels Camp, California in releasing this RFP, intends to award a contract for January 1, 2023 through December 31, 2024, with (3) one-year options for renewal for the purpose of providing alcoholic beverage service for the annual Calaveras County Fair & Jumping Frog Jubilee.

(For multi-year contracts, certification of satisfactory performance is required at the end of each year as a justification for continuance of the contract.)

BIDDER RESPONSIBILITY

Read the documents very carefully as the 39th DAA shall not be responsible for errors and omissions on the part of the bidder. Carefully review final submittal as reviewers will not make interpretations or correct detected errors in calculations.

Deliver or Mail Proposal to: (No faxes or email)

Laurie Giannini, CEO- Fair Manager
39th District Agricultural Association
P.O. Box 489
2465 Gun Club Road
Angels Camp, CA 95222

CONTRACT AWARD

If a contract is awarded, it shall be granted to the responsible bidder who obtains the highest score as described in Part V, "Evaluations, Selection and Scoring Process". Prior to the Board awarding contract, the Fair shall post a "Notice of proposed Award" at the administration office. In addition, a copy of the notice will be mailed to each bidder and posted at Frogtown.org.



TENTATIVE SCHEDULE

- **RFP Released:** September 30, 2022
- **Proposals due:** To the 39th DAA's administrative office no later than no later than 4:00 p.m. Pacific Standard Time, Monday, October 31, 2022.
- **Re-score Proposals (if necessary)** November 15, 2022
- **Post and Mail Notice of Proposed Award:** November 21, 2022
- **Award Final - if no protests received:** November 25, 2022
- **Anticipated Board Approval:** December 14, 2022
- **Proposed Contract Start Date:** January 1, 2023

SMALL BUSINESS PREFERENCE

Section 14835, et seq., of the California Government Code requires that a five percent (5%) preference be given to bidders who qualify as a small business. The preference will be based upon the financial portion of scoring criteria for qualified bidders. The rules and regulations of this law, including the definition of a small business for the delivery of service, are contained in Title 2, California Code of Regulations, and Section 1896, et seq.

To claim the small business preference, which may not exceed \$50,000 for any proposal, your company must file an application for certification with the with the Office of Small Business Certification and Resources (OSBCR) Questions regarding the preference approval process should be directed to:

Office of Small Business Certification and Resources
707 Third Street West Sacramento, CA 95605
Telephone Number: (916) 375-4940

If you are claiming the 5% small business preference, attach a copy of your OSBCR Small Business Certification Approval Letter with the "Technical Proposal" or indicate if your application in on file the OSBCR. Your application for certification must be on file at OSBCR by 5:00 p.m. on the bid opening date to obtain the preference.

BIDDER/CONTRACTOR STATUS FORM

All **bidders** must complete, sign, and submit the form in response to the RFP. Failure to comply will deem the bidder non-responsive. The 39th DAA reserves the right to verify the information on the **Bidder/Contractor Status Form** at the time of the bid. If the bidder is a corporation, the form must include the title of the person signing, i.e., corporate officer status, and a copy of the corporate resolution authorizing the signing of the form must be attached. If a partnership, the signing partner must indicate whether a limited or general partner.

INSURANCE:

The bidder awarded the contract shall provide original Certificate of Insurance including \$1,000,000 in commercial general liability coverage, \$1,000,000 in liquor liability insurance per occurrence for bodily injury and property damage liability combined and \$500,000 coverage for worker's compensation coverage in a form and manner acceptable to the District and Branch prior to the time of entering into a contract to be let pursuant to this RFP or be on CFSA's Master Insurance List.

The Certificate must include Evidence of authorized insurance coverage for the term of the contract which includes set up and tear-down; a 30-day cancellation notice; the Association grounds with address shown as certificate holder; and the additional insured paragraph in the following exact words:

The State of California, the 39th District Agricultural Association, California Fair's Servicer Authority, their agents, officers, servants, and employees, are made additional insured, but only insofar as the operations under this contract are concerned"

RULES GOVERNING COMPETITION & TECHNICAL EVALUATION

RFP REQUIREMENTS AND CONDITIONS

Grounds for Rejection of the Proposal

A proposal **shall** be rejected if:

It is received at any time after the exact time and date set for receipt of bids as stated in Part II.

It is not prepared in accordance with the required format or information is not submitted in the format required by this RFP.

The firm has submitted multiple bids in response to this RFP without formally withdrawing other bids.

A Proposal **may** be rejected if

It contains false or misleading statements or references which do not support attributes or conditions contended by the bidder. (The proposal shall be rejected if, in the opinion of the 39th DAA, such information was intended to mislead the 39th DAA in its evaluation of the proposal and the attribute, condition or capability of requirement of this RFP.)

Right to reject any or all Proposals

It is the policy of the 39th DAA not to solicit proposals unless it is their intention to award a contract. However, the 39th DAA reserves the right to reject any or all proposals or to cancel the RFP at any time during the process.

Protests

A bidder may file a protest against the awarding of the contract. The protest must be filed with the Fair and with DGS at:

Department of General Services (DGS)
707 Third Street
West Sacramento, CA 95605
Attention Legal

The protest must be received prior to the expiration of five (5) working days from notice of the proposed award being posted and, in no event, later than 5:00 p.m. on the fifth working day after notice of proposed award was posted in a public place at the 39th DAA's Administration Office. Upon the expiration of this posting period, if no protest is filed, the contract is awarded.

IN ADDITION, within five (5) calendar days after filing the protest, the protesting bidder **shall** file with the 39th DAA and DGS Legal Office a fully detailed and complete written statement specifying the grounds for the protest.

PLEASE NOTE: Failure to file (i) notice of protest by the conclusion of the fifth working day after notice of intention to award a contract has been posted and (ii) a complete detailed written statement within five (5) calendar days of filing the protest stating grounds for protest will result in the protester's protest being deemed untimely and grounds for protest waived. Protests shall be limited to the grounds contained in Public Contract Code, Section 10345.

OTHER INFORMATION

Disposition of proposals

All materials submitted in response to this RFP will become the property of the 39th DAA. All proposals, evaluations and scoring sheets shall be available for public inspection at the conclusion of the committee scoring process and announcement of intent to award. If an individual requests copies of these documents, the 39th DAA will assess a fee to cover duplicating costs. Documents may be returned only at the 39th DAA's option and at the bidder's expense. One copy of each bidder's proposal shall be retained for official 39th DAA files.

Confidentiality of Proposals

The 39th DAA will hold the contents of all proposals in confidence until issuance of the **Notice of the Proposed Award**; once issued and posted, no proposal will be treated as confidential. However, if a bidder maintains that certain information is proprietary, all proprietary or other legally protected material must be identified at the time of submitting the proposal to retain the claim of confidentiality.

The materials may be used by the 39th DAA to justify the awarding or not awarding of a contract if a protest is filed. The 39th DAA will not be liable for inadvertently releasing confidential materials although the 39th DAA will use the best efforts to prevent the release of said material.



Modification or Withdrawal of Proposals

Any proposal which is received by the 39th DAA before the time and date set for receipt of proposals may be withdrawn or modified by written request of the bidder. However, in order to be considered, the modified proposals must be received by the time and date set for receipt of proposals in Part II.

A bidder cannot withdraw or modify a proposal after the due date and time for receipt of proposals and, further, a bid cannot be “timed” to expire on a specific date. For example, a statement similar to “This proposal and the cost estimate are valid for sixty (60) days” is non-responsive to the RFP.

Contract Audits:

Contractor agrees that the State or its delegate will have the right to review, obtain, and copy all records pertaining to performance of the contract. Contractor agrees to provide the State or its delegate with any relevant information requested and shall permit the State or its delegates access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employee and inspecting and copying such books, records, accounts, and other materials that may be relevant to a matter under investigation for the purpose of determining compliance with this requirement. Contractor further agrees to maintain such records for a period of three (3) years after final payment under the contract

SCOPE OF WORK

PURPOSE

The provider will facilitate and provide Audio Production and Services for the annual Calaveras County Fair and Jumping Frog Jubilee, the 3rd full weekend in May. Equipment must be exact, better than or equivalent to what is described in the Scope of Work.

GROUNDS PAGING

One-Stereo CD player
One-Six channel amp / mxr
Two-150-watt amps (primary and spare)
Six-Large 40watt 70-v horns
One-Microphone/cable with switch

LIVESTOCK PAGING

One-Four channel 150-watt amp / mixer (spare) (fair owns primary)
Two-Three channel 40-watt amp / mixers
Eight-30 watt 70-v paging horns (existing)
Four-40 watt 70-v paging horns (existing)
Three-Microphone/cable with switch
Two-Wireless UHF handheld microphones (auction day only)

SHOW RING 1

One -20 watt, 6-channel amp/mixer
Four -30-watt paging horns (existing)
One -Announcement microphone, cable. stand
One - Barn call microphone
One -Wireless UHF handheld microphone

SHOW RING 2

One-120 watt, 6-channel amp/mixer

Four -30-watt paging horns (existing)
One -Announcement microphone, cable. stand
One -Barn call microphone
One-Wireless UHF handheld microphone

HOG SCALES

One -Wireless UHF handheld microphone tied into barns paging for weigh-ins.

AUCTION SYSTEM x 2

Two -Two-way front-loaded speaker enclosures
Two -Tri-pod type speaker stands
One -10-channel 800-watt powered mixer w/ graph EQ
Four -Professional microphones, cables

AUCTION CALL SYSTEM x 2

One -Wireless UHF handheld microphone

ARENA SYSTEM

Four -40-watt paging horns (supplement fair's five existing horns)
One- 800-watt 70-volt amplifier
One -8-channel mixer
One- microphone with switch
One -Handheld wireless microphone
One- CD player
One -Technician at beginning of each arena event

RODEO SYSTEM

Four- four-way spkr stacks. Each stack contains:
2" driver x 1
12" driver x 1
15" driver x 2
18" driver x 1
One- tri-amped stereo amp rack (approx. 10,000watts)
One-10-channel mixer
One-microphone with switch
One-Handheld wireless microphone

RANCH HOUSE SYSTEM (NEW)

Two-Two-way front-loaded speaker enclosures
Two-Tri-pod type speaker stands
Two-Two-way monitor speaker enclosures
One-Stereo amp rack for mains and monitors
One-10-channel mixer
One-workbox with mics, cables, stands, power cables, etc.
One-Qualified technician as needed

PARADE SYSTEM

Two-Two-way front-loaded speaker enclosures
Two -Tri-pod type speaker stands
One -Ten-channel 800-watt powered mixer
Three -Professional quality microphones, cables

SMALL FROG JUMP STAGE SYSTEM

Two -Two-way front-loaded speaker enclosures
Two -Tri-pod type speaker stands
One -Ten-channel 800-watt powered mixer
One -Professional quality microphones, cables (backup)
One -UHF wireless microphone

LAWN STAGE SYSTEM

Two Two-way front-loaded speaker enclosures
Two Tri-pod type speaker stands
Two Two-way monitor speaker enclosures
One Stereo amp rack for mains and monitors
One 10-channel mixer
One workbox with mics, cables, stands, power cables, etc.
One Qualified technician as needed

MAIN SPEAKER SYSTEM

Four- Three-way speaker stacks. Each stack consists of:
One- 18" speaker for low frequencies
One- 15" speakers for mid frequencies
One- 2" compression driver for high frequencies

FRONT OF HOUSE

One -Yamaha LS9 32 channel mixing console
One- 24 paired snake 150' length
One- CD Player

MAIN POWER AMPS

Three Stereo power amplifiers:
one -Crown with 1200 watts @ 4 ohms per channel for low frequencies
one- QSC with 1100 watts @ 4 ohms per channel for mid/high frequencies

MONITOR SPEAKER SYSTEM

Six- Two-way Yamaha wedges with 1-15" and a 2" horn

MONITOR POWER APLIFIERS

Three -Crown stereo power amplifiers with 750 watts @ 4 ohms per channel

MICROPHONES, DI'S

Twenty-Four -Assorted professional microphones (Shure, AKG)
Six Direct Boxes (ProCo)

POWER DISTRIBUTION

Power distro with 220 single phase feeder input 100 feet and the ability to generate four 20-amp circuits with quad boxes

TECHNICAL SUPPORT

One Qualified Sound technician

MAIN STAGE CONCERT SYSTEM

PA

Eight -4-way L-Acoustics v

DOSC line array cabinets

each contains:

Two- 15" speakers

Four -7" speakers

Two- 2" horns

Four -L-Acoustics SB218 subwoofer cabinets

each contains:

Two --18" speakers

Twelve Lab Gruppen LA48a amplifiers

FOH

Yamaha LS9-32 or PM5D digital mixing console

PA Drive rack:

One- Ashley 1/3 oct graph EQ for PA left and right

Ashley 2.4C Digital Three-way Stereo Xover

One -DBX stereo 1/3 oct graph EQ for subs and front fills

One- Newmark MP102 CD Player

Monitor World

LS9 32 or PM5D 48 x 24 digital mixing console

12 c-channels bi-amped rack for monitors/fills

DBX 480R/481 speaker management

Nine- EAW SM500 bi-amped 15" +2" floor wedges:

Microphone pkg:

Ten- SM58's

Ten- SM57's

One -B52

One- SM91

Four- SM81's

Six -B56's

Two- Sennheiser e609's

Six- Radial passive DI's
Eight- Behringer active DI's
Assortment stands, cables

One -Pro-Co 40 x 12 x 250' Audio Snake
One -Transformer 40-ch Monitor Split
One -4-ch Cross-stage box
One- 16-ch Cross-stage box
One -24 channel 250' drive snake

Power Distro:

Motion Labs
Three -phase 220v@200 amps
150' feeder cable pkg
Three- dual 50-amp twist-lock circuits
Six - dual 30-amp L14N circuits
Six -110v 20-amp Edison circuits

Personnel

Adequate audio personnel to effectively operate all proposed equipment and respond to fair needs'

THE PROPOSAL CAN BE WRITTEN IN ANY FORMAT. PLEASE INCLUDE LIST OF EQUIPMENT, 2 REFERENCES, COMPANY HISTORY AND EMPLOYEE POLICY.