

**39<sup>th</sup> District Agricultural Association**  
**Minutes of the Meeting of the FINANCE COMMITTEE**  
**January 9, 2007**

A Finance Committee meeting of the Board of Directors of the 39<sup>th</sup> District Agricultural Association was called to order at 5:42 PM by Director Aschwanden in the Administration Building, Frogtown®, Angels Camp, CA on Wednesday, January 9, 2008.

**Committee Members Present:** President Kautz, Aschwanden, Callan

**Other Board Members Present:** Trincherro, AlRafiq, Folendorf, Downum

**Staff Members Present:** Ray Malerbi, General Manager; Laurie Giannini, Facility Marketing Representative; Eden Sanders, Board Secretary

**Guests:** Keith Talia (6:00)

**Financial Reports**

Director Aschwanden said the Balance Sheet and Statement of Operations alone do not tell the Board what it needs to know. He said he would like to know what monies are coming in and what needs to be paid out. CEO Malerbi said he will ask that CFSA include detailed reports, adding that a new CFSA representative is being assigned to process our account. The Committee reviewed financial reports for November, 2007, including the Balance Sheet, Statement of Operations, and a listing of Accounts Receivable. Ray noted that pre-payments from the state are posted for the year earned, as deferred income, adding confusion to the reports. Director Aschwanden said that if \$15,500 was received in November and \$54,100 was paid out, he would like to see a preliminary statement for the following month. The CEO said the preliminary December Reports only arrived this afternoon giving staff no time to review them. Laurie Giannini explained that the Fair writes checks for Calaveras Follies and Concourse which are currently reported as expenses. She said that the 2008 reports will be arranged with matching income and expense categories for events for which the Fair provides services.

A motion to recommend approval of the November reports was made, seconded and passed. Director Aschwanden requested that Rick Woods of CFSA meet with the Finance Committee in February.

**Appointment of Director to Finance Committee**

Noting that there is a vacated seat on the Finance Committee, due to Director O'Meara leaving the Board, President Kautz assigned newly appointed Director Downum to sit on the Finance Committee.

**Discharge of Accountability**

The Committee reviewed a list of Accounts Receivable containing nine items under \$200 each and totaling \$1,063.50 that have been deemed as uncollectable. A motion to recommend discharge of accountability was made, seconded and passed.

**Cash Flow Update**

CEO Malerbi referred the Committee to a Cash Flow report showing the cash bank balance for November 30, 2007 was 13,905. With half of the 2008 allotment from the state pre-paid and payroll made in December, the current balance is \$31,833. Liability and Workers comp Insurance payments are currently being held as is a payment to the County Tax Assessor's Office for \$5,000 for unsecured solid waste taxes. Those payments would put the Fair in a negative cash flow position if paid. There is some that Sponsorships and pre-sold concessions

are coming in slower than last year. Three sponsors have reduced there sponsorship levels from last year. He said there is a good chance that there will be a cash deficit by mid February. The Committee wanted to know how much the monthly payments are for the Fair's two loans. The CEO said the monthly payment on the \$35,000 loan is approximately \$660 per month and the payment on the \$93,000 loan from Division is approximately \$1,200 per month.

#### **Response to CDFA 2006 Audit**

CEO Malerbi directed the Committee to a copy of the Fair's response to the findings of the 2006 audit mailed back to Division on December 17, 2007. All items in the audit had been reviewed at previous Board meetings and have already been corrected or addressed.

#### **Adjournment**

The meeting was adjourned at 6:22 PM.